

	Greenville, SC Police Department GENERAL ORDER		
	Subject Crime Prevention and Community Involvement	Number 171A2	Type Administrative
Effective Date June 1, 2009	Amends/ Rescinds 171A1	Pages 1 of 4	Re-evaluation Annual-August
References CALEA 44.2.4; 45.1.1; 45.1.2; 45.1.3; 45.2.1; 45.2.2; 45.2.3; 45.2.4			Notes Reissued without substantive revision.

1.0 POLICY

The Greenville Police Department is committed to the concept of reducing crime through proactive crime prevention programs and providing quality law enforcement services to the citizens of the City of Greenville. The purpose of this policy is to provide an overview of the efforts in crime prevention and community involvement so all officers can be involved in these important functions. Input from the community is essential to the proper delivery of these services. The police department will maintain close ties with the community and maintain a position of responsiveness to its needs.

2.0 ORGANIZATION AND ADMINISTRATION

2.1 Crime Prevention:

- 2.1.1 Crime prevention activities will be carried out by the Crime Prevention component of the Administration Division. The Crime Prevention Unit will be staffed by a minimum of one full time officer.
- 2.1.2 The Crime Prevention Unit will seek to provide crime prevention activities directly to the public and will also coordinate crime prevention activities with the operation divisions of the Greenville Police Department.
- 2.1.3 The Crime Prevention Officer will be trained in crime prevention techniques, public speaking, Crime Watch, and Neighborhood Watch organization skills.

2.2 Community Involvement:

- 2.2.1 The Crime Prevention Officer and all employees of the Greenville Police Department are responsible for maintaining community interaction and support. This function will include, as a minimum:

- Establishing liaison with formal community organizations and other community groups.
- Informing all personnel they are responsible for achieving the agency's community relations objectives.
- Developing community relations policies for the Police Department.
- Publicizing Police Department objectives, problems and successes.
- Conveying information transmitted from citizen groups to the Police Department.
- Improving on practices bearing on community relations.
- Identifying training needs through interviews with citizen representatives, consultation with those involved in internal investigations and conferences with supervisors.
- Establishing community groups where they are needed.

2.3 While each police officer in the police department has a responsibility to promote good community relations, the Crime Prevention Officer will be responsible for developing and coordinating the community relations function. This appointment does not relieve any other personnel from the responsibility of helping to achieve the community relations goals of the police department.

3.0 OPERATIONS

3.1 Crime Prevention:

- 3.1.1 The priority effort for crime prevention programs will be targeted by crime type and geographic area on the basis of an analysis of local crime data.
- 3.1.2 The crime prevention function will provide programs to address community perceptions of crime;
- 3.1.3 All such crime prevention programs will be evaluated at least every year. This report will be prepared by the supervisor of the Crime Prevention Unit and forwarded to the Chief of Police.



- 3.1.4 The Crime Prevention Unit will assist in organizing Crime Watch and Neighborhood Watch groups in residential areas targeted for such activity, as well as on request. These groups form the nucleus of the Greenville Police Department's comprehensive crime prevention effort.
 - 3.1.5 Crime prevention programs, such as security surveys, Child Identification and the dissemination of crime information in the community, will be promoted for all citizens and businesses in the targeted areas, as well as on request.
 - 3.1.6 The Crime Prevention Officer will maintain liaison with all interested community and business groups.
 - 3.1.7 The supervisors and officers of the Police Department will actively seek and provide input into the development and/or revision of zoning policies, building codes, fire codes, and residential and commercial building permits through the appropriate governing authority.
- 3.2 Community Involvement:
- 3.2.1 Each Patrol Officer will document all problems and residents' concerns identified in his/her assigned area and will report this information and all actions taken to their supervisor.
 - 3.2.2 Each Patrol Officer will complete a meeting report on all meetings.
 - 3.2.3 Each Patrol Officer will promptly act on Greenville Cares Service Requests as assigned. The Officer will report back in writing to their supervisor regarding actions taken.
 - 3.2.4 Citizen surveys can be a useful method of gathering information regarding citizen cares and concerns. Surveys may be conducted at the Chief of Police's discretion. Survey methods should include established research practices, including random sampling. The survey may be conducted by mail, telephone, and/or personal contact and the results may be provided to the public.
 - 3.2.5 Community input will be used as a part of the process of policy formulation in the police department. This input may be obtained by soliciting community group opinions on specific issues or by public opinion surveys.



3.3 School Resource Officers:

3.3.1 School Resource Officers (SROs) will be assigned to the High Schools and Middle Schools in the City of Greenville, as allowed by budget and manpower considerations. SROs will work directly with the school Principal of their assigned school to provide a safe environment during school hours and conduct training to provide information regarding safety and understanding of law.

3.3.1.1 Each SRO will furnish a monthly report to the Support Commander detailing his/her activities.

3.3.1.2 Each SRO will work with the Greenville School District and their designated security to provide the information necessary for reporting purposes.

3.3.1.3 Each SRO will conduct an annual safety survey of their assigned school to address both crime prevention and emergency preparedness issues.

3.3.1.4 During the time when schools are not in session, SROs will be assigned to supplement the Support Division with their mission in the Central Business District, city parks, and youth and crime prevention programs.

Terri Wilfong, Chief of Police

Date

