



# JUROR RESPONSE FORM

## Greenville Municipal Court

426 North Main St., Greenville, SC 29601

**You are expected to report for jury duty unless the judge approves of your disqualification or exemption prior to your scheduled appearance date.**

### PART A: Juror Information

LAST NAME		MIDDLE INITIAL	FIRST NAME
ADDRESS			
CITY	STATE	ZIP	DATE OF BIRTH
JURY TRIAL WEEK OF	TIME TO REPORT <b>9:30 A.M</b>	I WILL BE IN ATTENDANCE <input type="checkbox"/> YES <input type="checkbox"/> NO	

If you have further questions or concerns about the jury service, you may read the Greenville Municipal Court Juror Handbook online at [www.greenvillesc.gov](http://www.greenvillesc.gov) or call the Deputy Clerk at (864) 467-6638, Monday – Friday, 8:00 a.m. – 5:00 p.m.

You may have to leave a message; however, your call will be returned promptly.

### PART B: Disqualifications and Exemptions

DISQUALIFICATIONS		EXEMPTIONS	
(Check if unable to serve due to one of the following)		(Check if unable to serve due to one of the following)	
<input type="checkbox"/> A. I am not a U.S. citizen.	<input type="checkbox"/> H. I am 65 years of age or older and wish to be excused, (unless you are excused by the Municipal Court judge prior to the term for which you are summoned, you must report for jury duty).		
<input type="checkbox"/> B. I am not a resident of the city of Greenville (note correct address above).	<input type="checkbox"/> I. I am the primary caretaker of a disabled person or a person age 65 or older who cannot care for him or herself****		
<input type="checkbox"/> C. I cannot read, write, speak or understand the English language. Translator's name and telephone number: Translator: _____ Telephone Number: _____	<input type="checkbox"/> J. I have legal custody and duty of care of a child under the age of seven and I cannot provide adequate childcare while serving as a juror.****		
<input type="checkbox"/> D. I have a mental or physical condition that prevents me from serving as a juror (doctor's statement required).	<input type="checkbox"/> K. I am a guard, keeper, employee or other officer at a state penitentiary.		
<input type="checkbox"/> E. I have been convicted in a state or federal court of a crime that carries a sentence of more than one year of imprisonment and I have not been pardoned or given amnesty for that conviction. List offenses and when and where convicted: Offenses: _____ When Convicted: _____ Where Convicted: _____	<input type="checkbox"/> L. I have served on a circuit court jury during the previous two calendar years, or I have served on a grand jury during the previous four calendar years. Date of Service: _____ County: _____ Jury Type: ___ Circuit Court ___ Grand Jury		
<input type="checkbox"/> F. I am a clerk of court, deputy clerk of court, constable, sheriff, commissioned law enforcement officer, probate judge, county commissioner, magistrate or county officer, or I am employed within the walls of a courthouse. Occupation: _____	<input type="checkbox"/> M. I am a student or a school employee and wish to be transferred to a later date that will not conflict with my school term (when you return this form, you must also send evidence of school enrollment or employment). Date Available for Service: _____		
<input type="checkbox"/> G. I have served on a Municipal Court jury within this calendar year. Date of Service: _____	****An affidavit (notarized statement) must be returned with this form attesting to the above statements.		

### PART A: Juror Information

**BY SIGNING THIS AFFIDAVIT, I UNDERSTAND THAT FURNISHING FALSE OR MISLEADING INFORMATION TO THE COURT MAY SUBJECT ME TO BEING HELD IN CONTEMPT OF COURT, WHICH IS PUNISHABLE BY UP TO 30 DAYS IN JAIL AND A FINE OF \$500.00.**

Your Signature	Date
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# JUROR RESPONSE FORM INSTRUCTIONS

## Greenville Municipal Court

426 North Main St., Greenville, SC 29601

### Part A: Juror Information

**NAME** - Be sure to make note of any name changes and include any suffixes (e.g., Jr., II, etc.).

**ADDRESS** - Please provide your most current address information. If your address has changed and you no longer live in the city limits of Greenville, SC, please provide your new address and check "B" in the Disqualifications column under Part B.

**DATE OF BIRTH** - If you are 65 years of age or older and wish to be excused, please enter your date of birth and check "H" in the Exemptions column under Part B.

#### I WILL BE IN ATTENDANCE

- If you check "Yes," please simply sign the form and return it in the self-addressed envelope provided
- If you check "No," please continue to Part B and check the appropriate item under Disqualifications or Exemptions

### Part B: Disqualifications and Exemptions

If you are unable to serve, you will need to check the applicable reason. **NOTE:** Some disqualifications and exemptions require additional information, and in some cases, notarized supporting documentation. You must receive approval of your disqualification or exemption prior to the jury trial week. If you do not receive approval from the Court, **YOU MUST APPEAR** for jury duty.

### Part C: Signature and Acknowledgement

By signing the form, you are stating that all of the information you have provided is true and accurate. You are further stating that you understand that if it is determined that the information you have provided is false, you will be held in Contempt of Court, which carries a punishment of up to 30 days in jail and a fine of \$500.00.

Once you have completed and signed the form, please return it in the self-addressed envelope provided.

**If you have questions or concerns about jury service or about completing this form, please call (864) 467-6638 Monday – Friday , 8:00 a.m. – 5:00 p.m.**